

# Woodwinds

Woodwinds Council of Co-Owners  
c/o Loudoun Management Associates  
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30 April 2009

Dear Resident:

The Board has identified a need to overhaul the Woodwinds parking permit system to make it more robust and useful.

The current system, with blue and orange hang tags, does not allow accurate identification of vehicles that actually belong to residents rather than their guests, as many residents use orange visitor tags rather than obtaining additional blue resident tags. Additionally, the total number of tags in existence exceeds the total number of parking spaces.

The eventual removal of on-street parking along Soapstone Drive between South Lakes Drive and Glade Drive will put additional pressure on Woodwinds parking resources as residents of neighboring communities seek out other parking locations. We need an accurate and efficient parking permit system so that vehicles legitimately parked on the property can be readily identified and those that are not can be quickly removed.

During the winter, Fairfax County Police identified a vehicle parked on Woodwinds property that was owned by someone living in another Reston community and that was the subject of a criminal investigation. The vehicle was subsequently removed by the police. The Board wants to take a more proactive approach to identifying vehicles that do not belong here and that may threaten our safety.

To achieve a solution to all of our parking issues, the Board has developed a new approach to resident and guest parking permits which will be implemented in phases.

The first phase is to identify all vehicles that belong to Woodwinds residents. While the requirement to re-register vehicles may be a slight inconvenience, it will provide the Board and LMA with necessary accurate and updated information. Initially, each resident who is a licensed driver may register one vehicle as his or her "primary" vehicle. Additional vehicles may be registered as "secondary" vehicles. All registered vehicles will be issued an electrostatic vinyl sticker that will attach securely to the inside of the rear window of the vehicle. Parking stickers for primary vehicles will be easily distinguishable from those for secondary vehicles.

To acquire new parking permits, residents will be asked to show the Board or LMA a valid driver's license (with Woodwinds address) and valid vehicle registration (with Woodwinds address). No information from driver's licenses will be recorded but vehicle make, model, color, year, and tag numbers will be recorded.

To facilitate distribution of the new parking permits, members of the board will be available in the pavilion on the following dates in May:

Tuesday	(5/5, 5/12, 5/19, 5/26)	6-7 pm
Wednesday	(5/6, 5/13, 5/20, 5/27)	6-7 pm
Thursday	(5/7, 5/14, 5/21, 5/28)	6-7 pm
Saturday	(5/16)	10-11 am
Sunday	(5/17)	4-5 pm
Saturday	(5/23, 5/30)	11 am -1 pm
Sunday	(5/24, 5/31)	5-6 pm

If you are unable to appear in person at one of these times to register your vehicle(s) and pick up your permit(s), you may complete the enclosed vehicle registration form and send it, along with photocopies of driver's license(s) and vehicle registration(s) to LMA at the address on the letterhead.

Please register your vehicle(s) and obtain your new parking permit(s) by 29 May. Parking enforcement based on the new permits will begin on 31 May; the old blue and orange hang tags will be invalid and should not be used after this date.

The following changes are being made to the regulations relating to guest's vehicles:

- Orange visitor permits are invalid and should no longer be used.
- Guest permits are enclosed with this letter and may be used for up to a 2-week visit. After 2 weeks, a new guest permit must be completed. Guest permits may not be reused; additional guest permits may be made by photocopying the blank forms enclosed, by visiting the Woodwinds website, or by contacting LMA or a board member.

Current parking regulations require that guests of Woodwinds residents display a visitor permit in their vehicles if they are parked on Woodwinds property between 11:00 pm and 7:00 am. Visitor permits must be filled out completely and must include the unit address of the resident responsible for the guest.

If you have any questions, please contact LMA or a board member.

Sincerely,  
Board of Directors  
Woodwinds Council of Co-Owners